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Minutes of Governing Council Meeting

Dated : 22/07/2017

**Item 1:** Previous meeting minutes were read and confirmed.

**Item 2:** Review status of college.

- A) Detailed presentation was given by Principal Dr. Snehal Donde in which following programme aspects were highlighted.
- B) Improvement in the overall students' performance in the academic year 2016-17 which were presented along with statistics.
- C) About SSR Submitted and NAAC peer team visit college.
- D) Overall participation of various sports activities and organized Intercollegiate kho-kho tournament.
- E) Intercollegiate Dhanak fest conducted where many city colleges like K.C College, Somaiya College, Poddar College students participated.
- F) Convocation & Annual day celebration ceremony held for the first time.
- G) Many Certificate courses like Direct indirect tax, Tally, Spa and wellness conducted successfully.
- F) To raise the standard of education appointment of Qualified teachers and Infrastructure development work done

**Item 3:** Information of development work & NAAC Peer team Visit.

All the GC members present in the meeting were oriented regarding the overall objective of NAAC along with the FAQs the deposit of preparation for NAAC peer team visit. Members were informed the visit dates of NAAC Peer team that is 22<sup>nd</sup> & 23<sup>rd</sup> Sep 2017.

**Item 4:** To Discuss the infrastructure facilities requirement.

The following requirement were put before the members by the Principal for completion of college infrastructure work.


- A) Separate meter for college, as tripping happens whenever AC in computer lab put on.
- B) Conference room require for C.A Orientation Programme as the course is been conducted in computer lab & the computer lab is urgently needed for Micro CAP centre as per the VC instruction on Principal meeting day which was held on 21<sup>st</sup> July, 2017.
- C) Earthing to be done urgently.
- D) Staff room & HOD cabin needs to be made urgently.  
First floor girl's washroom need to be made urgently. Deepakji replied after the tiles comes it will be done.
- E) Conduct a common seminar for SIP & GST in Oswal wadi for community.
- F) Intercom connections, lift setup, disc antenna for TV & internet connectivity in Principal Cabin.
- G) Notice board, Metallic Board, building colouring spa room partition.



**Item 5: Any other matters.**

- A) Principal requested not to change the Principal salary gross structure and get the correction done in the salary statement by including HRA deduction reflecting in the Net salary.
- B) Dr. Donde also requested to get the form no 16 corrected accordingly.
- C) Principal also requested to resolve the employment share deduction from the salary of the staff.
- D) Annual reports, conference funding etc.
- E) Principal. Donde requested to instruct Hasmukh K Shah to be available for library work. As his name included in the staff register. However consider not to include him in staff due to his age. As he is there he must report timely to college and do library work.
- F) To make fast arrangements for conference room. As per the MoU of ICAI and make arrangement for Micro cap centre.
- G) Salary increment of all teaching & Non-teaching staff to be released as per given statement and 7<sup>th</sup> pay norms to be implemented as and when government implements it.
- H) As Akshay Patil has done his PG and he is now a teaching faculty his salary needs to be restructured and hiked to Rs 18000/-.
- I) Also as Akshay Patil who was Jr. Clerk now shifted to teaching faculty shall be replaced by Raju Sharma who shall be also doing the Science research Projects. As proposal for science faculty will be submitted soon. Raju Sharma needs to be retained. Consolidated salary of Rs 12000/- was approved along with the approval that any research assistant research amount sanctioned shall be granted to him.
- J) On request for full time Accountant appointment for College, Mr. Deepakji informed that Mr. Suresh Kushwaha will work as fulltime accountant for the college and will be available for two hours for college work.
- K) Principal informed that all the above requirement are needed for fulfilment of norms as it is useful for successfully facing any inspection by authorities.

Finally principal requested all the college committee members to extend co-operation for smooth function of the college and meeting ended with vote of thanks.

  
Mr. Deepak Shah  
Chairman

  
Dr. Mrs. Snehal S Donde  
**DR. (MRS.) SNEHAL S. DONDE**  
Principal  
**PRINCIPAL**  
Shree Halani Visa Oswal College  
Of Commerce, Bhiwandi.