



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | |
|---|--|
| 1. Name of the Institution | OSWAL SHIKSHAN AND RAHAT SANGH SANCHALIT SHREE HALARI VISA OSWAL COLLEGE OF COMMERCE |
| Name of the head of the Institution | Dr.Snehal S. Donde |
| Designation | Principal |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 02522278115 |
| Mobile no. | 9819088651 |
| Registered Email | principalshvocc09@gmail.com |
| Alternate Email | drsnehaldonde@gmail.com |
| Address | Near Bhiwandi Road Railway Station, Anjurphata, Bhiwandi |
| City/Town | Bhiwandi |
| State/UT | Maharashtra |

| Pincode | 421305 | | | | | | | | | | | | | | | | | | |
|--|---|---|----------------------|-------------|-------------|-------|-------|------|----------------------|----------|--|-------------|-----------|---|---|------|------|-------------|-------------|
| 2. Institutional Status | | | | | | | | | | | | | | | | | | | |
| Affiliated / Constituent | Affiliated | | | | | | | | | | | | | | | | | | |
| Type of Institution | Co-education | | | | | | | | | | | | | | | | | | |
| Location | Semi-urban | | | | | | | | | | | | | | | | | | |
| Financial Status | private | | | | | | | | | | | | | | | | | | |
| Name of the IQAC co-ordinator/Director | Mrs. Pooja Dodhia | | | | | | | | | | | | | | | | | | |
| Phone no/Alternate Phone no. | 02522278115 | | | | | | | | | | | | | | | | | | |
| Mobile no. | 9922160706 | | | | | | | | | | | | | | | | | | |
| Registered Email | principalshvocc09@gmail.com | | | | | | | | | | | | | | | | | | |
| Alternate Email | staffshvocc@gmail.com | | | | | | | | | | | | | | | | | | |
| 3. Website Address | | | | | | | | | | | | | | | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | http://www.shvocc.edu.in/images/naac/AQAR-2017-18.pdf | | | | | | | | | | | | | | | | | | |
| 4. Whether Academic Calendar prepared during the year | Yes | | | | | | | | | | | | | | | | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://www.shvocc.edu.in/images/pdf/IQA C%20Academic%20Calender%20 1.pdf | | | | | | | | | | | | | | | | | | |
| 5. Accrediation Details | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.27</td> <td>2017</td> <td>27-Nov-2017</td> <td>26-Nov-2022</td> </tr> </tbody> </table> | | | | | | Cycle | Grade | CGPA | Year of Accrediation | Validity | | Period From | Period To | 1 | B | 2.27 | 2017 | 27-Nov-2017 | 26-Nov-2022 |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | | | | | | | | | | | | | | | |
| | | | | Period From | Period To | | | | | | | | | | | | | | |
| 1 | B | 2.27 | 2017 | 27-Nov-2017 | 26-Nov-2022 | | | | | | | | | | | | | | |
| 6. Date of Establishment of IQAC | 18-Jul-2016 | | | | | | | | | | | | | | | | | | |
| 7. Internal Quality Assurance System | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <tr> <td>Quality initiatives by IQAC during the year for promoting quality culture</td> </tr> </table> | | Quality initiatives by IQAC during the year for promoting quality culture | | | | | | | | | | | | | | | | | |
| Quality initiatives by IQAC during the year for promoting quality culture | | | | | | | | | | | | | | | | | | | |

| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
|---|------------------|---------------------------------------|
| IQAC Cluster Formation & MoU with Multiple Institutions | 23-Aug-2018 1 | 16 |
| Faculty Development Programme on Quality Assurance in Higher Education Institutions | 23-Aug-2018 3 | 40 |
| Workshop on Revised Syllabus of TYBCOM 2018-19 (University of Mumbai) | 02-Jul-2018 1 | 22 |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--|--------|----------------|-----------------------------|--------|
| No Data Entered/Not Applicable!!! | | | | |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Orientation Programme was organised for the Firstyear undergraduate students. The programme was aimed at facilitating the smooth transition of students from junior college to under graduate studies. The orientation was regarding an overall idea about the programs / courses offered, extracurricular and cocurricular activities organised in the college. They were also informed about the remedial coaching examination pattern including grading system.

IQAC conducts regular meeting with faculties to guide them about curriculum transactions and other respective committee activities to be executed in a systematic manner from beginning of the year.

IQAC has Created Whats app group for effective and timely means of communication among principal and faculties and approval of documents on email to promote less-paper administration.

IQAC has allotted Class Representative and Class teacher for each class who are assigned responsibility for the overall development of students by peer group learning maximum participation in activities.

Prepared model guidelines/checklist for conducting any event and compliance of various formalities related to pre and post event period

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|---|--|
| Upgradation of Website domain name | The College website name is changed from shvocc.co to shvocc.edu.in in the month of June, 2018 |
| Conducting activities on quality in higher education | 1. Conducted one day Syllabus Revision Workshop on 2nd July, 2018 2. Faculty Development program from 23 to 25 August, 2018 3. conducted Workshop on Water Conservation on 31st August, 2018 |
| Research Promotion in the institution | 1. Principal Provided regular orientation on the research methodology. 2. Special Research Advisory committee is formed. 3. Number of Journals and reference books are purchased by the library. |
| Regular monitoring of the academic calendar Committeewise yearly plan | IQAC Calendar is followed in a systematic manner which shows adherence to the time frame and achievements. |
| View File | |

14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|-------------------------------|--------------|
| College Development Committee | 17-Feb-2020 |

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to

No

| | |
|--|--|
| assess the functioning ? | |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2019 |
| Date of Submission | 27-Apr-2019 |
| 17. Does the Institution have Management Information System ? | Yes |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | For maintaining students' admission and examination details, web portal of MKCL (http://www.mum.digitaluniversity.ac/) is used for Management Information System. The college library is fully automated using SOUL software for Knowledge Management Information system. For book keeping of accounts maintenance Tally software is used. Email correspondence through official email id is preserved. |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of the Academic Year, IQAC prepares Academic Calendar with the help of Academic Body, Administration and Principal. Keeping in view University circular about term period, list of holidays and institution's previous year's Academic Calendar execution, the month wise plan of academic activities, Co-curricular & Extra-curricular activities, staff meetings, tentative examination dates, assessment & Result declaration, are allocated with tentative dates. After the final Academic calendar framework is ready, in a joint meeting, work allocation is done to the faculties by means of time table workload, committee work load. The subject allocation is made by the Principal as per the number of faculties, qualification and experience and shared with faculties along with the orientation. Every staff meeting is conducted with prior intimation of notice and recording of minutes in Staff Meeting Minutes Register. The Academic Calendar is then uploaded on institutional website for transparency and update of all stakeholders. Faculties are encouraged to participate in subject revision workshop if any. Also in this academic year, T.Y.B.Com revised syllabus workshop was organized in the college in collaboration with University of Mumbai for Bhiwandi-Kalyan region. Time table committee prepares circulates displays class wise lecture time-table on Notice Board for convenience of all. The student centric approach is practised while formulating any activities or events for multi-skilling them. Project based learning is adopted in teaching learning with this motive. For the respective subjects, faculties prepare semester wise Lesson Plan of the syllabus and it is updated timely. To keep pace with the lesson plan and to record day to day coverage of topics subject wise, Syllabus Monitoring Register is maintained. It is the authentic record of

the number of lectures taken by faculties and ensuring syllabus completion along with remedial coaching.. The Principal frequently checks the register to monitor syllabus completion and determines need for clarity and understanding of the subject. Induction cum orientation programme is organized for the new students where Principal explains the college functioning, Academic schedule of curriculum delivery, mechanism for its implementation, examination pattern and encourages students for optimizing participation. Along with Traditional methods of teaching, other methods like power-point presentation, debate, case studies, assignments, surprise tests, video clipping and using the dongle online visual pictures, etc are used for effective curriculum delivery. Various resource persons and subject experts are invited to provide deep insights and additional information regarding the subjects. For all kinds of activities, events faculties maintain the records and reports which are timely uploaded on the website. Subject Lecture wise and month wise students' attendance is maintained. Monthly and consolidated attendance report is prepared, circulated among students and displayed on the notice board. The defaulter students' Parent-Teacher Meeting is convened by the Principal and Attendance Committee for providing attendance status and improvement in attendance of their ward. Minutes of the meetings are recorded in Attendance Committee Minutes Register.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-----------------|-----------------|-----------------------|----------|--|--|
| Beauty Wellness | | 27/02/2019 | 20 | Entrepreneurship | Self grooming and learning of beauty treatment |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---------------------------|--------------------------|-----------------------|
| MBA | Marketing | 15/10/2018 |
| MCom | Commerce | 03/09/2018 |
| BCom | Commerce | 07/12/2018 |
| View File | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BCom | Commerce | 01/06/2018 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 17 | 0 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|-------------------------|----------------------|-----------------------------|
| Entrepreneurship skills | 11/06/2018 | 80 |

| | | |
|--|------------|-----|
| Certificate Course in Basic Accounting Tally | 10/07/2018 | 125 |
| Certificate course in Direct Tax | 11/06/2018 | 75 |
| View File | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--------------------------|---|
| BCom | Zero | 0 |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|--|
| <p>The feedback from students, Alumni and parents is taken in structured format. The online feedback form is also available on institution's website. The feedback from students is taken at the end of every semester. Before commencement, they are oriented about the need and importance of feedback in the form of Students Satisfaction Survey in a prescribed format. The feedback form includes feedback for faculties, teaching, administration, library services, canteen etc, The feedback form is analysed using spreadsheets and conclusion is derived. The Faculty wise feedback based on the criteria of punctuality, communication skill, and command over subject, class control, etc. is obtained and shared with respective faculties by the Principal. Faculties are given suggestions for improvement and additional training if required by the Principal. Students' feedback on administration work, library services and canteen is also analysed by the Principal and necessary actions are taken to increase students' satisfaction. Informal feedback on various procedures and process of teaching learning, administration and overall functioning is taken from the teachers so as to introduce the strategies or tackle the issues to overcome the hindrances. During parents meeting, the Principal orients parents about overall college functioning and invoke parents to express themselves openly so as to get genuine feedback of the overall college conduct. Parents' opinion is taken on performance of their ward and about the overall functioning of the collection. The suggestions given by parents are listed and remedial measures are taken. Suggestion box is installed near administrative office for any grievance redressal. Interaction with every stakeholder visiting the college has led to idea generation for improvising the various aspects of activities and events conducted. As alumni are part and parcel of the college, they frequently visit the college on several occasions for college development, placement and for improvement of organizing the events. In a formal manner alumni feedback is collected on the day of Annual Cultural Programme, Graduating ceremony, Inter Collegiate Festival- DHANAK, etc for soliciting their opinions in the area of students' development and scope for improvement.</p> |

The Alumni also provide assistance to the students for preparation of various events.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|---|---------------------------|--------------------------------|-------------------|
| MBA | Marketing | 60 | 1 | 1 |
| MCom | Commerce (Yashwantrao Chavan Maharashtra Open University) | 60 | 15 | 11 |
| BCom | Commerce (Yashwantrao Chavan Maharashtra Open University) | 120 | 1 | 1 |
| BCom | Commerce (University of Mumbai) | 120 | 150 | 127 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 287 | 11 | 1 | 0 | 7 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 8 | 8 | 6 | 3 | 3 | 4 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

As per the suitability of the situation mentoring is done. Mentoring done is mainly for the purpose of ensuring the satisfactory outcome which means smartness to understand their latent potentials, nurture their interest and explore the resources. The institution has students mentoring system. In the beginning of the Academic Year, First year students are oriented with the college functioning, Lectures schedule, discipline rules, etc by the

Principal. They are made aware of the existing system of the college working. The fresher's party is organized for the welcoming the new students by the senior students and this occasion is mainly used for the purpose of introducing the college to the students in a manner to make maximum utilization of facilities for making best of the opportunities available. Also during this, emotional bonding and healthy relationship is built which is also helpful so as to remove the hesitation, inhibition and other kinds of barriers and to create positive mindset. Every teacher is assigned the duty of Class teacher ship of one class. This way the students feel free to share thought and get any kind of help from the class teachers and in this manner parents, students and class teacher bonding happens which helps in individual mentoring. Class Representatives are elected to look after the smooth conducting of lectures and class discipline. Further Student Council is formed as elective body consisting Principal, Teachers and Student Representatives from each class. The Student Council members share the responsibility of 10 students by each council member for ensuring positive response for right kind of grooming, in that way students mentoring is done by 1:10 ratio. The Principal conducts regular meetings with the Student Council members and constantly interacts with other students so as to remove their apprehension and to make them feel free to share any problems or their excitements. The students are provided all facilities as per their ideas giving them maximum privilege to shape their personality. The Students are constantly encouraged for peer group learning during their free lectures and extra lectures, by which they are able to clear their subject related queries as well as sharing their ideas in connectivity. The Slow learners and bright students are mentored as per the requirements. For final year students, by inviting experts from industries, career counselling sessions are organized for providing them various career alternatives including entrepreneurship skills and scope for further studies. The placement cell also helps them in grooming for various opportunities The needy Students are also provided with book bank facility and scholarships. The Principal and faculties also addresses the grievances of the students and also counsels on their personal and family issues.

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 299 | 8 | 1:37 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 8 | 7 | 1 | 1 | 1 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|-------------|---|
| 2019 | Dr. Mrs. Snehal S. Donde | Principal | Dr D K Belsare Medal 2019 citation conferred by Zoological Society of India for outstanding research and academic contribution in the field of Marine Zoology |
| 2019 | Dr. Mrs. Snehal S. Donde | Principal | Three-week leadership for Academicians Programme (LEAP) organized by the UGC- Human Resource Development Centre, |

New Delhi at Jamia
Milia Islamia and
from 25th to 30
March, 2019 at
University of
Virginia, USA fully
sponsored by MHRD

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| BCom | 2C00146 | 6 | 10/04/2019 | 29/07/2019 |

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the Institution is affiliated to University of Mumbai Yashwantrao Chavan Maharashtra Open University, it follows the guidelines, rules Regulations for CIE prescribed by University time to time. Although the University has prescribed format for CIE, the Institution has also designed mechanism for continuous evaluation as per given below: University of Mumbai Programme: During Orientation Programme, the students are oriented for examination patterns, tentative examination dates, ATKT system and code of conduct. The Students are given Project work in foundation Course subject in each semester and project reports submitted by students are evaluated. Defaulter students whose attendance is below 75 are given Previous years Question papers to solve and submit assignments. Before the beginning of the University Examination, Preparatory Examinations are conducted for each semester. The assessed answer-books are distributed among the students for providing them feedback on their answer-books, marks allocation and scope for further learning. The Remedial coaching is also conducted for the students facing difficulties in learning subject topics. After semester end examination, students' evaluated results are displayed on the notice board. The parents' meeting is also convened by the Principal and Exam Committee for communicating the Results of failed students and discussing the measures for their improvement. YCMOU Programmes: The counselling sessions are conducted for students in weekends. Students are given home assignments for which internal evaluation is conducted and marks are sent to YCMOU. Certificate Course : As they are skill and practical based courses, the students are provided with the more number of practice sessions are conducted until their performance improved.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The examination committee prepares tentative examination calendar on the basis of Academic Calendar. • At the beginning of the Academic Year Stock checking is conducted. • Order for required materials, answer-books and stationeries are placed. • After University exam date declaration, the exam committee prepares the notices and circulars for exam fees payment and inwards examination forms to MKCL Portal (<http://www.mum.digitaluniversity.ac/>) • Thereafter, depending upon the number of faculties, supervision duties allotments are done. • Letters are issued to the supervisors stating the date and time of their supervision. • Supervision duty chart is prepared and displayed on the staffroom notice board.

- Before University examinations, preparatory examinations are conducted to evaluate students performance and prepare them for final examinations • Examination hall tickets are generated through <http://www.mum.digitaluniversity.ac/> and distributed to candidates. Seating arrangement chart is prepared and displayed on notice board. • During University examination, attendance sheet of candidates, junior supervisors report and senior supervisors report is prepared. • Circular for tentative dates of assessment, mark-sheet submission is prepared and circulated to faculties. • After assessment and moderation subject wise and consolidated marks entries are made to excel files, results are prepared and analyzed. • Results are displayed on the notice boards within 15 days of the completion of the examinations. • Notice for receiving Applications for revaluation and photocopies are displayed on the notice board. • Applications are processed and revaluation is conducted and revised results are declared.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.shvocc.edu.in/images/agar1819/Program%20Outcome%20&%20Course%20Outcome.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---------------------------|----------------|--------------------------|---|---|-----------------|
| 2C00146 | BCom | Commerce | 80 | 65 | 81.25 |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.shvocc.edu.in/images/agar1819/Feedback%20Analysis%202018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---------------------------|----------|--|------------------------|---------------------------------|
| Any Other (Specify) | 360 | Bhiwandi Nizampur City Municipal corporation | 500000 | 250000 |
| View File | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|-------------------|------|
| No Data Entered/Not Applicable !!! | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|----------|---------------|
| No Data Entered/Not Applicable !!! | | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|-------------------------|
| No Data Entered/Not Applicable !!! | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|---|-----------------------|--------------------------------|
| International | Foundation Course Environmental Studies | 2 | 5.5 |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|-----------------------|
| Foundation Course Environmental Studies | 5 |
| Foundation Course Environmental Studies | 2 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|----------------|------------------|---------------------|----------------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| View File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 0 | 2 | 2 | 8 |
| Presented papers | 2 | 0 | 0 | 0 |
| Resource persons | 0 | 8 | 2 | 0 |

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------------------|--|--|--|
| Blood Donation camp | State Blood Transfusion Council (Govt. of Maharashtra) | 2 | 52 |
| Workshop on water Conservation | University of Mumbai NSS cell | 2 | 300 |
| International Yoga day | Shri AmbikaYog Ashram , Bhiwandi | 3 | 65 |

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|-------------------|-----------------|------------------------------|
| No Data Entered/Not Applicable !!! | | | |

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|--|-----------------------|--|--|
| Swachhh Bhara | Beach Warriors | Gorai Beach Cleaning | 2 | 37 |
| Swachhh Bhara | Bhiwandi Nizampur City Municipal Corporation | Tree Plantation | 1 | 40 |
| Swachhh Bharat | Bhiwandi Nizampur City Municipal Corporation | Swachhhhta Sarvekshan | 2 | 100 |

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|----------------------|---|---------------|-------------|-------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--|--------------------|---|---|
| Maharashtra IQAC Cluster and 15 other colleges | 23/08/2018 | For co-operation, promotion networking of IQAC for standardization of policies and procedures | 16 |
| Express Industries Council of India | 20/03/2019 | for starting logistics Courses under Pradhan MantriKaushal Kendra (PMKK) | 8 |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 200000 | 168230 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--------------------------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |

| | |
|-----------------------------------|----------|
| Seminar halls with ICT facilities | Existing |
| No file uploaded. | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| SOUL | Fully | 2.0 | 2019 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---------------------------|----------|--------|-------------|-------|-------|--------|
| | | | | | | |
| Text Books | 1534 | 208536 | 235 | 41547 | 1769 | 250083 |
| Reference Books | 269 | 102883 | 8 | 5171 | 277 | 108054 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|------------------------------------|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 54 | 1 | 1 | 2 | 0 | 1 | 3 | 16 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 54 | 1 | 1 | 2 | 0 | 1 | 3 | 16 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 16 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| No Data Entered/Not Applicable !!! | |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| | | | |

No Data Entered/Not Applicable !!!

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The policies and procedures for the utilization of physical, academic and support facilities are approved in CDC meeting held before beginning (April) of the next Academic Year. Thereafter policies approved are informed to all the staff at the time of first staff meeting of the academic year and minutes are uploaded on the college website. The students are also made aware of the rules of the utilization of the facilities at the time of Induction cum orientation programme. Special Library orientation programme is conducted to explain the policies of book issue and for effective use of library. The circular is displayed on the Notice board for the safety and maintenance of all stakeholders. Utilization and maintenance registers are maintained at various places for the record and complaints. The Annual Maintenance Contract for Computers, Air conditioners, Water Purifiers, lift, CCTV is given to the authorised agency after the approval of quotations. Four full time support staff is engaged for the housekeeping activity and maintenance of infrastructure. At the time of conducting any event, the permission for utilization of resources is sought from the Principal and Management. A campus manager is appointed to regularly monitor the facilities and timely take necessary action for repairs and maintenance. For any repairs or annual maintenance, three quotations are invited from the vendors. As per the vendor's quality of service, approval is recommended to the service provider. Although there is water purifier, the water quality is tested by sending water samples to laboratories for its potability check. Canteen and washroom are checked regularly for maintaining hygiene. Sports equipments are purchased as per the demand of students.

<http://www.shvocc.edu.in/images/aqar1819/Procedures%20And%20Policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|---|--------------------|------------------|
| Financial Support from institution | Association of Non Government College Scholarship | 14 | 14000 |
| Financial Support from Other Sources | | | |
| a) National | 0 | 0 | 0 |
| b) International | 0 | 0 | 0 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|---------------------------------------|
| Visit to BSE RBI Monetary museum | 26/02/2019 | 51 | PUs Educational Services, Mumbai |
| Self Deference sessions for girls | 09/01/2019 | 50 | Trainers from Planet hub institution, |

| | | | |
|----------------------------|------------|-----|-------------------------|
| | | | Bhiwandi |
| Mentoring | 10/07/2018 | 280 | Principal Faculties |
| Student Council Activities | 14/08/2018 | 280 | Student Council members |
| Remedial Coaching | 20/09/2018 | 130 | Subject wise faculties |
| Induction Programme | 10/07/2018 | 127 | College |
| International Yoga Day | 21/06/2018 | 65 | Shree Ambika Yog Kutir |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|---------------------------|--|--|--|--|---------------------------|
| 2019 | Career opportunities in various sectors | 0 | 45 | 0 | 0 |
| 2019 | Job ready-Grooming session | 0 | 96 | 0 | 0 |
| 2018 | Career Development Opportunities | 0 | 70 | 0 | 0 |
| 2019 | Career opportunities in various sectors after graduation | 0 | 65 | 0 | 0 |
| 2019 | Career guidance on Public service examinations | 0 | 80 | 0 | 0 |
| View File | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 0 | 0 | 0 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2018 | 15 | B.Com | Commerce | IDOL | M.Com |
| 2018 | 5 | B.Com | Commerce | YCMOU | M.Com |
| 2018 | 3 | B.Com | Commerce | ICAI | CA |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------------------|---|
| NET | 0 |
| SET | 0 |
| GATE | 0 |
| CAT | 0 |
| TOFEL | 0 |
| Civil Services | 0 |
| Any Other | 0 |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---------------------------|---------|------------------------|
| Guru Purnima | College | 100 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council of the college is the pillar which is based on the vision stating for the students, by the students. At the beginning of the Academic Year Student Council body is formed inclusive of Principal, Faculty

Representative and Class representatives. The Student Council is responsible for the overall smooth conduct of college. The Student Council members have formed group as per 1:10 where one student council member takes care of 10 students. Frequent meetings of members with Principal also creates platform for students to share their difficulties or problems and addresses their concerns. Student Council also helps students to develop responsibility through assigning tasks for every event. Inter collegiate Festival-Dhanak is the Flagship programme of the college which is fully managed by the Student Council members. All other events like Annual Sports, Annual Cultural Programme and Degree Distribution Ceremony are also handled by Student Council under the leadership of Principal. Student Council also organizes Guru Purnima, Teachers day, Freshers' party, Days celebration, Farewell, etc. Student council creates lot of opportunity to the students for their soft skill development like leadership, communication, organization etc. Separate student Council room is made available for conducting meetings, event preparation and record maintenance. The students are also represented in all committees of college like IQAC, NSS, DLLE, Attendance, Library, WDC, Discipline etc. Students representation in various committees lead to democratic way to college functioning and smooth conduct of affairs. The students are required to attend the respective meetings and present their views on academic aspects of agenda. The College Development Committee (CDC) which is statutory body of the college also involves students' representation through Students' Council Joint Secretary and General Secretary. This has lead to effective formation and communication of policies and procedures of college. National Service Scheme and Unit of Department of Lifelong Learning Extension, Student Council are the students based committees where students' active participation helps to conduct various community driven activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Though Alumni Association is not registered, college alumni are active in the all spheres of college functioning. Alumni frequently visit the college and share expertise experience with the students for conducting any event or competitions. They also guide and assist in preparation stage of events. Alumni are specially invited to attend the events of Independence day, Republic day, Induction programme, inter collegiate festival-DHANAK, Annual Cultural Programme, etc. Annual two meeting are convened by Principal for alumni engagement and alumni association formation.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization: The college functioning is decentralized for smooth and timely conduct of day to day affairs. The Principle of Delegation and follow up

is followed. The faculties are given appropriate authority. The faculties are given autonomy for deciding teaching methods, selection of assignment topics, conducting tests, etc. The Faculties representing Committees like, Student Council, NSS, DLLE, WDC, etc are given liberty to conduct any co curricular, extra-curricular, Inter collegiate activities with prior intimation to Principal. The students are also encouraged to participate in all the intra college and inter collegiate activities. The inter-collegiate festival DHANAK is fully organised by the Student Council of the college with their own budget raised through sponsorship. Participative Management: The college functioning is based on participative leadership of Principal. There is students' representation in each college committee. The College Development Committee (CDC) which is statutory body incorporates the participation of Principal, Governing Council representative, teaching-non teaching staff, students representative and experts from education, industries and social service field which leads to the democratic decision making on college affairs in CDC meeting. The Student Council, N.S.S., D.L.L.E, W.D.C. members have occasional meeting with the Principal Faculties results in the timely troubleshooting of issues and smooth conduct of college. The open door policy also resulted in the frequent visit of parents, alumni and other visitor provides suggestions and scope for improvement

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--------------------------------------|--|
| Industry Interaction / Collaboration | For quality enhancement, it is ensured that students are given proper exposure in the industries time to time by taking prior appointments. The students go in the proper attire. The MoU with Express industries Council of India and MoU with BNCMC, Bhiwandi city are done with the condition of pro active participation of both the parties for impactful development of students. Collaboration with Govardhan Eco village (GEV) has helped in value addition among the students along with the bend for community services. |
| Curriculum Development | Depending upon the objectives of the curriculum, various teaching tools are developed. emphasis is given for survey based projects. Curricular and extra-curricular activities feedback is generated and it is discussed in CDC meeting to outline the specifications and innovations in curricular delivery. |
| Teaching and Learning | For quality improvement in teaching, faculties are provided with the feedback on their teaching and communication skills by the students and Principal. The faculties are encouraged to use innovative teaching aids. The Principal keeps the track of |

all syllabus completion status and teaching ability of faculties and regularly motivates to improve and adopt student friendly teaching practices. For quality improvement in learning, students are provided with the reference books and e books. The survey based projects are given to the students so as to get practical exposure to problems and implication of their subjects.

Examination and Evaluation

For quality improvement in examination, University of Mumbai has decided for centralized question paper setting and online paper delivery for under graduate courses. Apart for this the college has own mechanism of conducting preliminary examinations before the University examinations to evaluate students' performance and provide for remedial coaching. The regular University examinations results are displayed within 15 days of last day of examination. For final year, University of Mumbai has introduced online assessment system, faculties participate in this paperless, hassle-free and time saving online assessment by having access of answer-books for assessment from college computers.

Research and Development

The Principal being renowned researcher regularly orients faculties to conduct research and prepare research papers. The students are given survey based project to develop their interest in research field and begin with out of the box thinking. Support in the form of expense reimbursement, computers, internet connection, journals, etc is provided for faculties conducting research. The college has separate research budget which is approved in CDC meeting.

Library, ICT and Physical Infrastructure / Instrumentation

The library of the college is made fully automated with SOUL software. Annual budget also includes amount allocated for the purchase of books and subscription of journals. Physical facility like conference rooms and auditorium is given for rental basis to generate additional revenue and optimum utilization of resources. CA orientation batches were conducted in college premises, due to large area of college Play-ground, University level, inter collegiate kabaddi tournament is also organized by college in collaboration

with University of Mumbai.

Admission of Students

The admission of students is fully administered by Administrative office and Admission committee. The eligibility criteria prescribed by university of Mumbai is followed while admission. Students are admitted only on merit basis. There is no restriction on admission depending upon caste, language, religion, etc. in the college. Fees instalment facility is provided to needy students on written request and an undertaking.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--------------------------------------|--|
| Administration | The administrative work of university procedure is fully automated and done through MKCL (Digital University) portal and muonline portal. The statistical data is submitted through Students on roll, MIS-DHE and AISHE portal. All kinds of college correspondence is strictly done through online means. For any invitations or Governing Council (GC) and CDC minutes soft copy is circulated through mail. Students are instantly informed through What app, bulk SMS system and emails. All financial aids to students are processed through digital means. |
| Finance and Accounts | All the financial records are maintained in Tally ERP system. |
| Student Admission and Support | First year students' admission procedure is carried online by MKCL portal. Students' fees payment details are preserved on excel sheets. Students attendance summary is also prepared by using excel sheet. The intimation of parents meeting or invitation of event is sent by bulk SMS. The students' feedback is obtained online through Google forms. All information is uploaded on college website for convenience and creating students friendly atmosphere. |
| Examination | The examination process is fully automated by university of Mumbai which is available at MKCL portal. The examination form generation, fees payment, sending mark-sheet, result updation is carried on This portal. The examination data is stored online in portal and PDF format. All the correspondence is done through official email id. Question papers of respective |

| | |
|--------------------------|--|
| | examinations are delivered online by University. |
| Planning and Development | As the technology moves at rapid speed, the college has also accepted and incorporated the use of social media like whats -app. An official whats-app group is formed by Principal, Faculties and administrative staff for effective and timely communication. Committee wise whats app groups are also formed to for planning an event or delegating work. Principal being admin of group restricts the conversation to official work only. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|-----------------|--|--|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---------------------------|---|---|------------|------------|---|---|
| 2018 | Orientation by Principal for following etiquettes and professionalism in the behaviour. | Orientation by Principal for following etiquettes and professionalism in the behaviour. | 11/06/2018 | 11/06/2018 | 6 | 5 |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|------------|------------|----------|
| Short term Course | 1 | 06/05/2019 | 12/05/2019 | 7 |

| | | | | |
|-------------------|---|------------|------------|---|
| LEAP programme | 1 | 25/03/2019 | 30/03/2019 | 6 |
| No file uploaded. | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 0 | 1 | 0 | 2 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|--|--|
| <ul style="list-style-type: none"> • Provident fund • Provision of advance salary on emergency • Reimbursement of expenses for attending workshop, seminars etc • Loan scheme in case of any medical or other issue | <ul style="list-style-type: none"> • Provident fund • Provision of advance salary on emergency • Bonus as the time of Diwali • Loan scheme in case of any medical or other issue | <ul style="list-style-type: none"> • Fee waiver scheme for Oswal Community needy students • Group Insurance • Scholarship scheme for needy and backward class students • Book-bank facility for SC students • Support provided for participation in University Sports |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

| |
|--|
| <p>Internal Financial monitoring is conducted by the Principal at frequent intervals mainly to check the Income Expenditure account. External Statutory Audit is conducted by Purohit Shah Chartered Accountants. Half yearly audit is conducted by them by visiting college and checking all the financial details.</p> |
|--|

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| No Data Entered/Not Applicable !!! | | |
| View File | | |

6.4.3 – Total corpus fund generated

| |
|---|
| 0 |
|---|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------------------------------------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | International Certification Services | Yes | Principal |
| Administrative | Yes | International Certification Services | Yes | Principal |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|--|
| Although there is no formal Parents Teachers Association, however on regular |
|--|

intervals there is parent-teachers meeting is arranged to inform their wards' academic performance and regularity in attendance. Also one parents' meeting in each term is conducted by Principal. Open door policy is adopted for parents to visit college and meet Principal or faculties. With the involvement of parents, Independence Day, Republic Day, Degree Distribution Ceremony, Prize Distribution and Annual Cultural Programme are arranged.

6.5.3 – Development programmes for support staff (at least three)

1. Orientation by Principal for : a) Following etiquettes and professionalism in the behavior b) Development of communication skills and other soft skills c) Training on improvement in hospitality services by Principal. 2. Uniforms are provided to the staff 3. They are relieved from the duty to attend training programme in other organizations

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposal for new courses (M.Com, B.Com. (Accounting Finance), B.Sc. submitted to University of Mumbai Yashwantrao Chavan Maharashtra Open University (YCMOU) centre of distance learning for BPP, B.Com, M.Com and MBA courses. 2. Registered for membership of World Water Council (Head Quarter in France) and working with the issues of global water scarcity 3. Significant work at local and national level in the field of water conservation and river rejuvenation (Community driven activities) 4. MoU with Express Industries Council of India (EICI) for providing skill development courses in logistics sector under Pradhan Mantri Kaushal Vikas Yojna (PMKKY) 6. Personal Contact Programme (PCP) lectures started for M.Com students of IDOL.

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | Yes |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2018 | Workshop on Revised Syllabus of TYBCOM 2018-19 (University of Mumbai) | 02/07/2018 | 02/07/2018 | 02/07/2018 | 22 |

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| Self Defence Session | 09/01/2019 | 09/01/2019 | 50 | 1 |

| | | | | |
|--|------------|------------|----|----|
| Lecture on Women Empowerment | 27/02/2019 | 27/02/2019 | 45 | 20 |
| Beti Bachao , Beti Padhao -Rally on Save Girl Child | 12/02/2019 | 12/02/2019 | 30 | 25 |
| Value Education | 20/06/2018 | 20/06/2018 | 20 | 27 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| The initiatives taken by college for energy initiative are 1. Solid Waste Management plant is installed for composting the canteen waste and other wet waste. 2. Energy saving LED lights is fixed in whole campus. 3. The Classrooms are constructed with two doors, two windows and two ventilations resulting in enough of sunlight and cross ventilation. 4. Under the leadership of the Jalnayak Principal, the college has engaged in the river rejuvenation work of Kamwari River by meeting government officials, organizing rally, conducting survey on rain water harvesting, health sanitation, etc. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Physical facilities | Yes | 0 |
| Provision for lift | Yes | 0 |
| Rest Rooms | Yes | 0 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|--|--|------|----------|--------------------|------------------|--|
| No Data Entered/Not Applicable !!! | | | | | | | |
| View File | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-----------------------------------|---------------------|---|
| College Prospectus | 22/05/2018 | The college prospectus is issued to the students with the admission forms. The prospectus contains general rules and guidelines to be followed by the students and parents. The rules are also conveyed to the students during Induction Programme. |
| UGC code of Conduct for faculties | 01/06/2018 | The faculties are oriented by Principal for |

following professional code of conduct and ethics of profession.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|------------------------|---------------|-------------|------------------------|
| International Yoga Day | 21/06/2018 | 21/06/2018 | 65 |
| Blood Donation Camp | 03/10/2018 | 03/10/2018 | 52 |

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree plantation and cleanliness drive by NSS students 2. Promotion of less paper office by communication through emails, whats app, All records are maintained in soft copy. 3.installation of solid waste management plant. 4. Installation of Rain Water Harvesting system 5. Placement of Dustbins in every places. 6.Creation og garden near Auditorium and Administrative Office.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Teaching staff students are equally encouraged for involvement in research and publications • Goal: To create scientific temperament and analytical mind • Context: The community-based activities, projects are merged with syllabus and all project work is designed as per objective requirement. In this manner they have learn to conduct research project in an improved manner and the data produced is used for recommending solution for community. With this kind of practice research, communication, team work and networking skill student and faculties have improved. 2) College encourages all student activities/events to be in self-sustaining mode. • Goal: To create life skills and personality skill with the focus of branding of the college • Context: For inter-collegiate festival "Dhanak" and other mega events of the college funds are generated through sponsorship to encourage and teach the students to be self dependent, gain confidence, acquire convincing abilities, etc. At the same time this kind of experience helps to develop among students the quality of communication, team work and networking skills by the kind of exposure they get while interacting in the market and meeting different stake holders.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.shvocc.edu.in/images/agar1819/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

College vision is to make students and staff progressive thinker, keeping in view and apart from classroom teaching learning, the college thrives for going out of ones limit to work for community and addressing societal issues. The college is constantly focusing on moulding future generation to lead from the front and resolve the issue. From this year the college has taken most recent cause of the environmental concern which the whole world is facing for handling water scarcity. The College has a unique identity across India to be an only college as registered member of World Water Council since year 2017 and participate actively and represent India on global forum to stop privatization of natural resource water and strategies for its conservation. Since UGC

promotes community services the college student and staff are leading campaign across Mumbai University colleges and in Maharashtra, for serious issues of water scarcity and rejuvenation of local Kamvari River in collaboration with Bhiwandi Corporation and Thane Collector office. Bhiwandi is industrial hub and warehouses and all most all water bodies are polluted. Hence this initiative is taken as priority to sensitize young generation towards national crisis. The college under the dynamic leadership of Principal who is also Jalnayak of Maharashtra (GR no. dated T-5/jalshi/jalnayak/277/05/17 dated 03/05/2017 from Office of VibhagiyaAyuktKonkanVibhag, RozgarhamiyojanaShakha, belapurNavi Mumbai) has initiated for working towards river rejuvenation of KAMWARI river of Bhiwandi city and create awareness among the general public and local Government authority.

Provide the weblink of the institution

<http://www.shvocc.edu.in/images/agar1819/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

1. Teaching staff students shall be encouraged for better involvement in research and publications 2. To enhance enrollment for vocational courses 3. To explore the use of ICT for simulation and incubation centre 4. To start skill based courses under NSDC 5. To organize workshop for faculty development quality enhancement 6. To start New courses of University of Mumbai 7. To set-up departmental library facility for students 8. To approach funding agencies for research funding 9. To establish industry academia linkage 10. To ensure Enrollment of faculties for Ph. D 11. To organize industrial visit for practical exposure 12. To organize National/ International level workshop/conferences for quality enhancement