

Oswal Shikshan and Rahat Sangh sanchalit
SHREE HALARI VISA OSWAL COLLEGE OF COMMERCE
(Affiliated to University of Mumbai & NAAC Accredited 'B' Grade)

Department of Lifelong Learning & Extension (DLLE) (2017-18)

REPORT OF FIRST TERM COLLEGE LEVEL TRAINING

Date: 30th November, 2017

Time : 11.00 am

Venue : Class Room 1st Floor, College Build.

Resource Person : Mrs. Jaishree Thackery, Field Co ordinator.

Introduction: First term college level training was organized on 30th November, 2017 at 11.00 am. It was attended by 32 Extension Students and 2 Student Managers. The Training session was provided by Mrs. Jaishree Thackrey, Field Co ordinator.

Objective: The objective of training is to orient the students for performing project wise activities.

Detailed Proceeding: The first term training was started with the welcoming of Field Co ordinator. The Principal felicitated Mrs. Jaishree Thackrey with bouquet. Principal also shared her experience of joining DLLE and working as Field Co-ordinator.

The Technical Training session started with the orientation and explanation of project wise activities by Mrs. Jaishree Thackery. Detailed points covered by her are given below.

1. She explained the benefits of joining in DLLE and improvement in soft skills, as all projects are communication based.
2. She explained the hierarchy of DLLE: Director → Field Co ordinator → Extension Teacher → Student Manager → Extension work students.
3. The DLLE member students have to work for 120 hours in a year for claiming 10 grace marks.
4. The project 'Survey of Women's status in Society' covers the survey to be conducted by students on women of peripheral area of their residence. The students have to conduct interview of 45 women. The sample questionnaire provided in resource material can be used for interview. The students can prepare their own questionnaire. Answers given by interviewees must be recorded properly. After survey, Answers given by interviewees must be properly analyzed and compared with expected answers. After analysis report must be prepared as per prescribed format.
5. To develop marketing and entrepreneurial skills among students, Anna Poorna Yojna is started as one of the project of DLLE. In this project the students have to arrange minimum 25 sales of edible items or stationery in college campus. Edible items should be home made without brand

name. The sales made by students must be recorded as per prescribed format. The students can earn reasonable amount of profit through this activities. Hygiene must be maintained while cooking and serving the food. At the end of the project, students have to prepare a report and submit to Student Manager who in turn will submit reports to Extension work teachers.

6. The extension teacher has to maintain Accounts file, circular file and report file and regularly submit the reports of the college to the DLLE.
7. Students must participate in UDAAN festival of DLLE organized in the month of Jan./Feb. of every year. Poster competition and skit competitions are organized in UDAAN Festival.

At the end of the session, Mrs. Pooja Dodhia showed the powerpoint presentation of the activities conducted during the year and presentations made during NAAC Peer Team Visit. Students also shared their experience of activities done by them.

After Training session, Mrs. Jaishree Thackrey visited the DLLE Room and checked all documents. She praised the efforts of the students in decorating the Room. Students showed them the handbags made by them and gifted one bag. She expressed her gratitude for being invited in the college.

Session ended with Tea and snacks.

Pooja P. Dodhia
Extension Teacher

Dr. Smt. Snehal S. Donde
Principal



Welcome by Principal



Training Session



Inter active session