

Meeting started with the introduction of formation of College Development Committee (CDC) by Prin. Dr Snehal Donde. She explained the difference between earlier Local Managing Committee (LMC) and newly formed CDC as per new Maharashtra Public Universities Act, 2016 which is implemented from 1st March, 2017 onwards. She also informed to all the members the structure and scope of CDC (copy attached)

Item No. 1

Principal read the previous LMC meeting minutes which was held on 29th July, 2016. She explained all the points in detail as new members were inducted in CDC. She informed all the members that resolutions passed and suggestions given by previous LMC were all achieved excellently by the support of management except for few as mentioned below:

- a. New courses and Night college proposal could not be forwarded to University as norm of Affiliation for 2017-18 was restricted to only to introducing new subjects in existing programme.
- b. NSDC was in the pipeline.
- c. Infrastructure facilities like Lift, Auditorium, Rain Water Harvesting system, Solar system are in process.

Minutes were accepted and approved by all the members.

However Dr. Peshori suggested that there should be approval of Audit Report in the meeting. Principal said that earlier there was combined set of books of accounts were maintained for school and college section of institution so there is no separate audit report for college. From current Academic Year College books of accounts are segregated from the school section of the institution.

Dr. Peshori also suggested for capitalizing all infrastructure related expenditure so as to reduce burden on Income and Expenditure Account. Principal accepted to do so.

Item No. 2

Principal updated all the members about various activities conducted for the first time in the college:

- a. Students oriented activities:
 - Inter collegiate Fest – DHANAK 2016-17
 - Degree Distribution [Convocation] ceremony
 - Annual day (Cultural)
 - Annual sports day
 - Inter collegiate KhoKho Tournament
 - Days Celebration

- Nature club activities: Celebration of Green week & Nature Trail to National Park
 - Guest Lectures on Marketing, Exam preparation, Attitude change
 - Student Council formed and NSS DLLE extension activities done
- b. Conferences and Workshop:
- State Level Workshop on Faculty Skill Enhancement held on 20-24th Sept, 2016
 - National Level Nexus conference on Water crisis held at Bombay Stock Exchange on 7th Jan, 2017
 - National Level Conference on Climate change, bio-resource management and biodiversity at Andaman on 1-3rd Feb, 2017
- c. Industrial Visit
- One day study tour to Bombay Stock Exchange (BSE)
 - Industrial visit to Rajasthan
- d. Eminent Research Scientist Visitors :
- Dr. A.D. Sawant, Former VC Rajasthan University and Pro VC Mumbai University
 - Dr. Ambujam Iyer, Former, Director, Education Management SNDT University
 - Dr. P.K. Pandey, Dean College of Fisheries, Agartala, Tripura
 - Dr Raghunathan, Director, ZSI, Andaman
 - Dr Dinesh Kamble, Deputy Registrar, University of Mumbai
 - Dr Manna, Principal Agarwal College
- e. MSDC application have been made for 21 courses.
- f. CPT Coaching is scheduled from 23rd March, 2017 on the basis of the feed back given by interested students after orientation given in Scholars and Oswal Jr. College.
- g. For value addition in existing programme, Certificate Course in Direct Taxes & computerized Accounting Tally package are started. In certificate course in Tally, 120 students enrolled and successfully done. But though students enrolled for Direct Taxes, due to faculty constraint it could not be completed.
- h. Conducted Mock test of CA IPCC & CA Final exams.
- i. University and IDOL exams conducted

Item No. 3

Principal insisted Dr. Peshori to assist in budget preparation. Dr. Peshori assured to help in guiding appropriately for proper maintenance of Books of Accounts and Audit Report so as to reconcile estimated expenditure and actual expenditure.

Item No. 4

Principal read and informed all CDC members, the result status of Sem I, III & V examinations conducted in Oct./Nov. 2016. Following are the details;

SemV : No. of Students appeared : 82
 No. of unsuccessful Students : 26
 No. of successful students : 56
 Passing Percentage : 68.17
 Topper : 85%
 O Grade: 5
 A Grade: 24
 B Grade: 16
 C Grade: 07
 D Grade: 3

Sem III

 No. of Students appeared : 89
 No. of successful Students : 37
 No. of unsuccessful students : 52
 Students having KT 1 Subject : 14
 Students having KT in 2 Subjects: 13
 Students having KT 3 & More Subjects: 22
 Passing Percentage: 41.57
 Topper: 77.17%

Sem I

 No. of Students appeared : 116
 No. of successful Students : 13
 No. of unsuccessful students: 102
 Students having KT 1 Subject :11
 Students having KT in 2 Subjects: 8
 Students having KT 3 & More Subjects: 83
 Passing Percentage: 11.20
 Topper: 77.17%

After listening to the results, Dr. Prassana inquired that if students are having ATKT in 3 subjects then whether they can be promoted in higher class. Principal answered that they can keep KT in Only 2 subjects in each semester.

Keeping in view this scenario in FYBCom Sem I results, Dr. Peshori said that there will be huge drop outs in this year.

To improve the students' performance in upcoming examinations, Principal said that they already have initiated measures like:

- Remedial coaching by faculties
- Assignment writing
- Preliminary Examinations of Sem II & VI.

Dr. Peshori suggested that library access to students during exams and keeping Open Book Exam. Principal replied that library session is already included in the Time Table. And as students belong to various category and vernacular medium, it is better to give them writing practice.

Item No. 5

Principal informed that Attendance mechanism is improved. Monthly Attendance Report and Defaulter List is prepared and displayed on the Notice Board. Total 7 times parents Teachers meetings are being conducted and Principal also oriented the meetings. Principal put the point that despite of introducing various activities in the college students are not showing interest in attending college which is unfortunately supported by their parents.

Item No. 6

Principal informed all the members that all infrastructural requirements are fulfilled as per previous LMC Resolutions except:

- Lift
- Auditorium
- Solar system
- Rain Water Harvesting system

Principal showed MSDC courses files to Dr. Prassana for the required equipments for starting courses. Principal suggested that Certificate Course in Clinical research can be initiated as there is science section in Jr. college of our institution. No additional infrastructure is required. Even certificate courses in Jewelry design and Art Design can be started for Ladies of vicinity area. CRM software for NSDC proposal including other requirements for fulfillment of conditions as forwarded by ACHME were approved. Principal informed that joint meetings are conducted for obtaining Quotation for Solar system and Rain water harvesting is done and work will start shortly after approval by College Committee. These are important requirement from NAAC point of view.

Item No. 7

Principal discussed with all the members regarding requirement of staff:

- a. 1 full time qualified Librarian.

- b. 1 full time Accountant for proper maintenance of books of accounts. Mr. Peshori insisted to get highly qualified candidate and to set up Tally ERP software for book keeping. Principal said that Already Tally software is installed in this year.
- c. 1 sweeper and 2 peons are required. Mr Piyush informed that already all requirement of staff are under consideration by the Management
- d. 2 qualified faculties in commerce; 1 from open category and 1 from SC category to be appointed. Principal informed that draft approval proposal is submitted to University

Item No. 7

Principal said that under NSCD, IT & Telecom related courses require CRM software to be installed. She also explained the efforts taken for getting the software. She called Mr. Akshay to explain the quotations and specifications for different software application.

She told that as vertically growth is restricted due government ban on new courses by the University for the year 2017-18, efforts are being made for horizontal expansion. In this regard, Certificate courses are introduced, NSDC, MSDC and CA-CPT coaching is started. She also said that only constraint are enrolment and this is being solved by contacting colleges and schools in vicinity and promoting various courses.

Dr. Peshori advised to start distance programme in college. Principal replied that we have approached University and as and when colleges will be allowed to open study centre it will be done. She informed that already she has put a word to Dr. Dinesh Kamble, DR IDOL regarding this.

Item No. 8 Any other matter discussion

- a. Bobby Patil, GS, asked for provision for separate room, computer and printer facility for Student Council. Principal answered that DLLE Room & NSS Room can be utilized for Student Council Activities. Computer is available in library and prints can be taken from office as per requirement and to avoid misuse. Dr. Peshori suggested Bobby to avoid the use of paper by creating whatsapp group. Principal said that this practice is already enforced.
- b. Bobby also asked for permanent stage in auditorium. Principal and Mr. Piyush Jakhariya, treasurer, GC, replied that full auditorium will be ready till June, 2017. Initiative are already taken for completing pending work of infrastructure as Management members visited college and work is accordingly planned to speed up.
- c. Mr. Peshori asked to set up of placement Cell. He will be helping for placement of students in local CA firms. Principal said that we already have placement cell. One attempt was made for placement but due to lack of response from alumni, it could not be succeeded. She instructed Mrs. Pooja to arrange Campus recruitment with the help of Dr. Peshori in the mid of April, 2017.

- d. Mrs. Neeta showed the pamphlets and circular prepared for promotion of CPT coaching and asked Mr. Peshori for providing Faculties for starting CA-CPT coaching. Principal also asked them to do at earliest as we have good community base and Jr. college in the campus. Mr. Peshori suggested to contact CA Piyush Lohiya who stood 2nd in overall India Ranking staying in Bhiwandi for some extra Lectures. Mrs. Neeta distributed copies of CA-CPT promotional pamphlets to all the members.
- e. Dr. Prassana put forward a proposal of creating MoU between Institution and Local hospitals where bonafide students can get concession in hospital bills. ALL members accepted that.
- f. Principal requested him to identify some sponsorer for financial aid in studies and Industrial Visits to needy students. He replied that he will do the needful.

Meeting ended with vote of thanks by Principal and followed by tea and snacks.