

Oswal Shikshan & Rahat Sangh
SHREE HALARI VISA OSWAL COLLEGE OF COMMERCE
(Affiliated to University of Mumbai & NAAC Accredited)

Minutes of Governing Council Meeting

Date: 06/12/17

- I. **Item: Previous meeting minutes were read and confirmed.**
- a) Principal informed that regarding name change of college proposal to be send to the university. She proposed that we shall wait for new courses permission from government and then move the agenda with university. All the members unanimously agreed to same.
 - b) Principal requested that the infrastructure task remaining during NAAC preparation shall be completed, such as store-room electric connection, CCTV issues to be sorted out as Mr Atal is not giving proper response. Also to complete main gate remaining work. She requested that all the infrastructure which is created needs to be taken care properly and proper strategies must be developed for the sharing of auditorium and IT lab use. Sighting the recent issues of IT lab use and some school people approaching for degree college cabin for school activity, Principal advised to the members to co-operate for maintaining the standards of degree college infrastructure and not to allow Principal cabin use for any purpose. This is essential for maintaining the smooth functioning of the college.
 - c) Principal reminded to pay the salary arrears due to her and other teachers which is pending. She also urged members to work out permanent solution so that salary of the staff should not be delayed beyond 5th date of every month. She urged that many staff are single earning members facing severe crises due to delay in salary payment.
- II. **Item: ~~To share~~ confidential report of NAAC and its outcome.**
- Principal read the confidential report of NAAC so as to get glimpses of strength and weakness accounted by NAAC peer team and to take appropriate measures before submitting the annual IQAC report next year.
- III. **Item: ~~Disalstion of~~ IQAC role and improvement of Grade.**
- Principal explained the role of IQAC and the formalities required. She explained that already while experiencing the NAAC team visit already we have got idea of importance of record keeping and maintenance. She also draw every bodies attention towards the suggestion given by NAAC Peer team for appointing a yoga instructor, language lab, commerce lab, interactive white boards, appointing qualified teachers with proper appropriate salary and

proper time of salary payment, which was identified by the NAAC peer team as shortcomings and need solutions for compliance and improvement purpose.

V. **Item: Discussion on new courses infrastructure and other staff requirements for inspection purpose.**

- a. Principal informed all the members that very soon may be within a week that an expert team will be visit college for inspection of preparation for new courses.
- b. She informed that for the purpose of science laboratory as there is already work in progress of chemistry, zoology, physics lab, however for Biotechnology and Botany lab fourth floor rooms shall be converted for lab purpose.
- c) First class room of second floor shall be divided by partition for BSc IT, BMM lecture for the capacity of 60 students. For BMM lab it was decided to use the auditorium for the purpose.
- d) Regarding Actuarial science, B.Sc. in psychology and B.A courses it was decided to use the class rooms available on third floor.
- e) Principal enquired from the members if in case of any requirement whether the College preferences for the lab and professionalism will be supported, all the members agreed for the same.
- f) Shri. Dipak Shah requested to submit complete budget for conducting the Courses.
- g) Principal informed roughly that each course wise there will be requirement of two faculties and overall additional three non-teaching staff one for field collection, one lab assistant, and a store keeper.
- h) She also informed all the members that there may be low enrolments for two years in every course and we may have to bear the losses. The progress may be prominent after third year.
- i) She informed that all the junior colleges in Bhiwandi will be approached for promotion of courses, as the next immediate target of the college is to enhance the enrolment.
She explained that there is a team constituted for mainly concentrating on new courses advertisements and promotion.

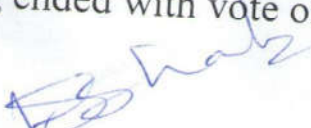
VI. **Item: Discussion on requirement for vacant positions as approved by University.**

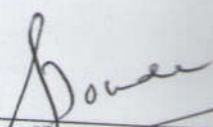
- a. Principal informed that we are waiting for VC Nominee letter from University for conducting the interviews to fill the vacant positions.
- b. She also informed that with the new courses we may face difficulty of getting qualified faculties however we have prepared a list of it.
- c. She reminded that as a when 7th pay commission is implemented teachers and non-teaching staffs have to be paid salary accordingly.

7. Item: Any other matter with the permission of chair.

- a. Resignation of Mrs. Pooja dhodia was discussed and Principal showed s received from Mrs Dodhia husband insisting to accept and cooperate in matter of resignation.
- b. She informed all the members that as Pooja Dhodia has given 10 days' no and after several counselling for hours with her and and jointly with husb and keeping in view her non-performance in the task assigned that resignation was accepted and a mail in this regard was send to her.
- c. Although in other cases when Mr Kailash Datir , Mrs Hetal Prajapati, and Neeta Savla resigned, it was automatically accepted.
- d. As it was felt that Pooja can still give her dedicated services to college t she was persuaded not to resign. But keeping in view her regular health issu emotional breakdown, and inability in works that ultimately her resignati was accepted.
- e. Principal informed that she was persuaded to complete the Academic ye and as her resignation is now kept on hold after the mail received form sh Dipak Shah, Mrs. Pooja Dhodia is continuing and she shall be insisted to st upto the end of the academic year.
- f. Shri. Dipak shah assured that he shall be talking to Pooja and her husbar separately and inform accordingly.
- g. Discussions regarding sharing of infrastructure and cooperation from scho & junior college for enrolment in new courses was done.
- h. Date for felicitation of degree college staff for success of NAAC was also discussed.
- i. Purchase of Adhar Enabled biometric course was discussed.
- j. Gym fees for college students and outsiders was discussed for which Shri Dipak shah adviced to first identify a trainer and appoint gym instructor first

Meeting ended with vote of thanks.


Shri. Dipakkumar S. Shah
Chairman


Dr. Mrs. Snehal S Donde
Principal